

Republic of the Philippines  
**TUGUEGARAO CITY**  
 Province of Cagayan  
**OFFICE OF THE BUILDING OFFICIAL**

**SANITARY PERMIT**

APPLICATION NO.

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SP NO.

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BUILDING PERMIT NO.

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**BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER APPLICANT)**

OWNER/APPLICANT: LAST NAME		FIRST		M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP		USE OR CHARACTER OF OCCUPANCY	
ADDRESS: NO.		STREET		CITY/MUNICIPALITY	ZIP CODE
					TELEPHONE NO.
LOCATION OF CONSTRUCTION:		LOT NO. _____		BLK. NO. _____	
				TCT NO. _____	
				TAX DEC. NO. _____	
STREET _____		BARANGAY _____		CITY/MUNICIPALITY OF _____	
SCOPE OF WORK:					
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> RENOVATION _____	<input type="checkbox"/> RAISING _____			
<input type="checkbox"/> ERECTION	<input type="checkbox"/> CONVERSION _____	<input type="checkbox"/> DEMOLITION _____			
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR _____	<input type="checkbox"/> ACCESSORY BLDG./STRUCTURE _____			
<input type="checkbox"/> ALTERATION	<input type="checkbox"/> MOVING _____	<input type="checkbox"/> OTHERS (Specify) _____			

**BOX 2 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)**

<b>INSTALLATION AND OPERATION OF:</b>		
<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <b>WATER SUPPLY:</b>  <input type="checkbox"/> SHALLOW WELL  <input type="checkbox"/> DEEP WELL AND PUMP SET  <input type="checkbox"/> CITY/MUNICIPAL WATER SYSTEM  <input type="checkbox"/> OTHERS (Specify) _____         </div> <div style="width: 30%;"> <b>SYSTEM OF DISPOSAL:</b>  <input type="checkbox"/> WASTE WATER TREATMENT PLANT  <input type="checkbox"/> IMHOFF TANK  <input type="checkbox"/> SANITARY SEWER CONNECTION  <input type="checkbox"/> SUB-SURFACE SAND FILTER         </div> <div style="width: 30%;"> <input type="checkbox"/> SURFACE DRAINAGE  <input type="checkbox"/> STREET CANAL  <input type="checkbox"/> WATER COURSE  <input type="checkbox"/> OTHERS (Specify) _____         </div> </div>		
PREPARED BY: _____		

**BOX 3**

DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS  _____ SANITARY ENGINEER (Signed and Sealed Over Printed Name) Date _____	
Address:	
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

**BOX 4**

SUPERVISOR / IN-CHARGE OF SANITARY WORKS  _____ SANITARY ENGINEER (Signed and Sealed Over Printed Name) Date _____	
Address:	
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

**BOX 5**

BUILDING OWNER  _____ (Signature Over Printed Name) Date _____		
Address		
C.T.C. No.	Date Issued	Place Issued

**BOX 6**

WITH MY CONSENT: LOT OWNER  _____ (Signature Over Printed Name) Date _____		
Address		
C.T.C. No.	Date Issued	Place Issued

**BOX 7 (TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION)**

RECEIVED BY:	DATE:
<b>FIVE (5) SETS OF CIVIL/STRUCTURAL DOCUMENTS</b>	
<input type="checkbox"/> SANITARY PLANS AND SPECIFICATIONS	<input type="checkbox"/> COST ESTIMATES
<input type="checkbox"/> BILL OF MATERIALS	<input type="checkbox"/> OTHERS (Specify) _____

**BOX 8**

<b>PROGRESS FLOW</b>					
	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
SANITARY					
OTHERS (Specify)					

**BOX 9****ACTION TAKEN:****PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:**

1. That the proposed sanitary works shall be in accordance with the sanitary plans filed with this Office and in conformity with the latest Code on Sanitation of the Philippines, the National Building Code and its IRR.
2. That prior to any commencement of sanitary works, a duly accomplished prescribed " Notice of Construction" shall be submitted to the Office of the Building Official.
3. That upon completion of the sanitary works, the licensed supervisor/in-charge shall submit the entry to the logbook duly signed and sealed to the Building Official including as-built plans and other documents and shall also accomplish the Certificate of Completion stating that the sanitary works conform to the provision of the Code on Sanitation, the National Building Code and its IRR.
4. That this permit is null and void unless accompanied by the building permit.

**PERMIT ISSUED BY:**

**ENGR. EMILIO L. MATANGUIHAN, JR.**  
**CITY ENGINEER**

(Signature Over Printed Name)

Date : \_\_\_\_\_