

Republic of the Philippines  
**TUGUEGARAO CITY**  
 Province of Cagayan  
**OFFICE OF THE BUILDING OFFICIAL**

**ELECTRICAL PERMIT**

APPLICATION NO.

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EP NO.

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BUILDING PERMIT NO.

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**BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER APPLICANT)**

OWNER/APPLICANT: LAST NAME		FIRST		M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP		USE OR CHARACTER OF OCCUPANCY	
ADDRESS: NO.	STREET	CITY/MUNICIPALITY		ZIP CODE	TELEPHONE NO.
LOCATION OF CONSTRUCTION: LOT NO. _____ BLK. NO. _____ TCT NO. _____ TAX DEC. NO. _____					
STREET _____ BARANGAY _____ CITY/MUNICIPALITY OF _____					
SCOPE OF WORK:					
<input type="checkbox"/> NEW INSTALLATION		<input type="checkbox"/> RECONNECTION OF SERVICE ENTRANCE		<input type="checkbox"/> RELOCATION OF SERVICE ENTRANCE	
<input type="checkbox"/> ANNUAL INSPECTION		<input type="checkbox"/> SEPARATION OF SERVICE ENTRANCE		<input type="checkbox"/> OTHERS (Specify) _____	
<input type="checkbox"/> TEMPORARY		<input type="checkbox"/> UPGRADING OF SERVICE ENTRANCE		_____	
<b>SUMMARY OF ELECTRICAL LOADS/CAPACITIES APPLIED FOR</b>					
TOTAL CONNECTED LOAD		TOTAL TRANSFORMER CAPACITY		TOTAL GENERATION CAPACITY	
_____ kVA		_____ kVA		_____ kVA	

**BOX 2 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)**

DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS	
_____ Date: _____ PROFESSIONAL ELECTRICAL ENGINEER (Signed and Sealed Over Printed Name)	Address
	PRC NO. _____ Validity _____
	PTR NO. _____ Date Issued _____
	Issued at _____ TIN _____

**BOX 3**

SUPERVISOR / IN-CHARGE OF ELECTRICAL WORKS	
<input type="checkbox"/> PROFESSIONAL ELECTRICAL ENGINEER <input type="checkbox"/> REGISTERED ELECTRICAL ENGINEER <input type="checkbox"/> REGISTERED MASTER ELECTRICIAN	
_____ Date: _____ (Signed and Sealed Over Printed Name)	
PRC NO. _____	Validity _____
PTR NO. _____	Date Issued _____
Issued at _____	TIN _____
Address _____	

**BOX 4**

BUILDING OWNER		
_____ (Signature Over Printed Name) Date _____		
Address _____		
C.T.C. No. _____	Date Issued _____	Place Issued _____

**BOX 5**

WITH MY CONSENT: LOT OWNER		
_____ (Signature Over Printed Name) Date _____		
Address _____		
C.T.C. No. _____	Date Issued _____	Place Issued _____

**BOX 6 (TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION)**

RECEIVED BY:

DATE:

**FIVE (5) SETS OF CIVIL/STRUCTURAL DOCUMENTS**

- ☐ ELECTRICAL PLANS AND SPECIFICATIONS
- ☐ SPECIAL FIXTURES AND EQUIPMENT
- ☐ PROPOSED STARTING DATE OF INSTALLATION/  
CONSTRUCTION \_\_\_\_\_

- ☐ EXPECTED DATE OF COMPLETION OF INSTALLATION/  
CONSTRUCTION \_\_\_\_\_
- ☐ OTHERS (Specify) \_\_\_\_\_

**BOX 7****PROGRESS FLOW**

	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
ELECTRICAL					<div>_____ ELECTRICAL ENGINEER (Signature Over Printed Name) PRC Reg. No. _____ Validity _____</div>
OTHERS (Specify)					

**BOX 8****ACTION TAKEN****PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:**

1. That the proposed electrical works shall be in accordance with the electrical plans filed with this office and in conformity with provisions of the latest Philippines Electrical Codes, the National Building Code and its IRR.
2. That prior to any electrical installation, the Owner/Permittee shall submit a duly accomplished prescribed Notice of Construction to the Office of the Building Official.
3. That for installed electrical capacity of 200 amperes and above at 230 volts nominal and above, a specialty electrical contractor duly licensed by the Philippine Contractors Accreditation Board (PCAB) shall be required.
4. That a duly licensed electrical practitioner shall be in-charge of the installation, and that upon completion of the electrical works, he shall submit the entry of the logbook duly signed and sealed to the OBO including as-built plan and other documents. He shall also accomplish the Certificate of Completion stating that the electrical works conform to the provisions of the Philippine Electrical Code, the National Building Code and its IRR.
5. That this permit is null and void unless accompanied by the building permit except for projects involving purely electrical works in which case only the building permit number of the existing building/structure shall be required.
6. That a Certificate of Final Electrical Inspection (CFEI) shall be secured prior to the actual occupancy of the building.
7. That this permit shall be posted at the door or site of work.

**PERMIT ISSUED BY:**

**ENGR. EMILIO L. MATANGUIHAN, JR.**  
CITY ENGINEER

Date : \_\_\_\_\_