

Republic of the Philippines
Tuguegarao City
Province of Cagayan
OFFICE OF THE BUILDING OFFICIAL

APPLICATION FOR CERTIFICATE OF OCCUPANCY

☐ FULL

☐ PARTIAL

Building Permit No.: _____

Dated Issued : _____

(Date)

Name of Owner/Applicant: _____

(LastName)

(GivenName)

(MiddleInitial)

Address of Owner/Applicant: _____ ZIP Code: _____

Tel. No.: _____

Requirements Submitted

☐ As-Built Plans and Specifications, duly
signed and sealed by respective
professional discipline

☐ Others: (Specify) _____

☐ Daily Construction Works Logbook

☐ Certificate of Completion. Duty notarized

Name of Project: _____

Location: _____

(Lot No)

(Blk No)

(Street)

(Barangay)

(City/Municipality)

Use/Character of Occupancy _____

No. of Storey _____

No. of Units _____

Total Floor Area (square meters) _____

Date of Completion _____

Submitted by: _____

OWNER/APPLICANT
(Signature Over Printed Name)

Community Tax Certificate No.: _____

Date Issued: _____

Place Issued: _____