

APPLICATION FOR ALTERATION OF PLAN

_____ Subdivision
_____ Condominium/Townhouse

Date

THE HON. PRESIDING OFFICER
Sagguniang Panlungsod
Tuguegarao City, Cagayan

THRU: THE HON. CHAIRMAN
Committee on Land Use, Zoning,
Planning and Subdivision Approval

Sir:

In accordance with Sec. 22 of P.D. 957 and its implementing Standards, Rules and Regulations, as amended by Executive Order No. 648 dated 07 February 1981, I am applying for the Alteration of Plan of a Subdivision/Condominium Project with Development Permit No. _____ having a total area of _____ square meters, containing _____ lots/units.

Attached hereto are:

- 1. Three (3) copies of the plan showing the proposed alteration duly signed and sealed by a Licensed Architect/Engineer;
- 2. Letter stating the reason for the proposed alteration/conversion;
- 3. Sworn Statement that the affected lots/units for alteration have not been sold;
- 4. Written conformity of the duly organized homeowners association or in the absence thereof, majority of the lot/unit buyers; and
- 5. Certified true copy of title(s) of the affected lots/units if the said lots/units have been titled.

Very truly yours,

Applicant

Address:_____

Tel. No. _____

SUBSCRIBED AND SWORN to before me this _____day of _____
20_____. Affiant exhibiting his/her Residence Certificate No. _____
Issued at _____ on _____.

WITNESS MY HAND AND SEAL.

NOTARY PUBLIC

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____;